

Begin your search here: Simple Search

Type a keyword or phrase:

[Show search options](#)

## Simple Search

Type in a keyword or a phrase to get results. Results are displayed in relevancy or title order, depending on your set-up.

1. Type in the term(s) you want to search for: Enter a single keyword, multiple keywords or an exact phrase (a text string with “quotation marks”).
2. Click on the *GO* button to launch the search. Click on *Start Over* to clear all fields and resume your search.

Type a keyword or phrase:

Medical

[Hide search options](#) | [Save Search](#) | [Show/Hide Search Options](#)

**Search Method:** Match ALL Keywords  **Find:**  Linked Media (e.g., images, sound, etc.)

**Display results:** 10 per page

**Limit this search to:**

**Format:**  **Publication Year:**  -    
Example: 1973 - 1990 (Year range) Example: 2002 - (Single year)

**Media:**  **Language:**    
**Location:**  **Collection:**

## Search Tips

- Click on the *Show Search Options* link to limit your search to specific parameters such as: Search Method (Match all keywords, Match Any Keyword, Synonyms), Display Results (number of records per page), Limit Search (Format, Location, Language, etc), Find Linked Media (images, sound, etc), and/or Publication Year.
- Put quotation marks around your text to get an exact phrase i.e. “Medical Law”
- Put an \* at the end of a word to allow multiple endings i.e. law\* finds lawyer, law, laws, lawn
- Use TI=“keyword” to limit search to just those titles - also AU=“author” and SU=“subject”

## Browse Search

Browse Search allows you to search by a specific category such as 'Author', 'Title', 'Subject', etc. Search results appear in alphabetical order beginning with the nearest field matching the information you entered.

1. Select an index from the pick list (Author, Title, Subject, etc).
2. Type a keyword or phrase to reposition the browse list accordingly.
3. Click on the *GO* button to launch the search. Click on *Start Over* to clear all fields and resume your search.

*Note:* The Browse option generates a list of entries arranged in alphabetical order by the selected browse index beginning with the letters you typed in. Every list consists of many pages containing at least 10 entries each.

**Look for:**  **Begins with:**

TI (All Titles)  
 AU (All Authors)  
 SU (Subject)  
 TI (All Titles)  
 MTI (Main Title)  
 SE (Series)  
 PU (Publisher)  
 MAU (Main Author)  
 CA (Local Call Number)  
 LO (Location)  
 ISBN (ISBN)  
 ISSN (ISSN)

**Begins with:** (Leave Blank)

**Browse to Specific Entry:** Select a field from the drop-down menu, type a field from the drop-down menu, a phrase, and click on the "GO" button. The browse list is repositioned accordingly.

**Look for:** TI (Titles)  
**Begins with:** A midsummer night

Select search type and enter your criteria:

Title  Acquisitions  AND

Author  Lorne  AND NOT

Year  1980

Show search options | [Save Search](#) [Use Specific Information](#)

Titles: 0 Selected

1.  [Acquisitions and mergers : negotiated and contested transaction Lorne.](#)  
**Author:** Lorne, Simon M.  
**Subject:** Tender offers (Securities)

## PowerSearch

Power Search gives you the advantage of combining different categories such as 'Author' AND 'Title' OR 'Subject' enabling you to search multiple terms simultaneously.

1. Select an index from the pick list (Keyword, Author, Title, Subject, etc).
2. Type in the term(s) you want to search for: Enter a single keyword, multiple keywords or a phrase.
3. Select the operator to use between the search terms entered (AND/OR/AND NOT).
4. Click on the *GO* button to launch the search. Click on *Start Over* to clear all fields and resume your search.

## Search Tip:

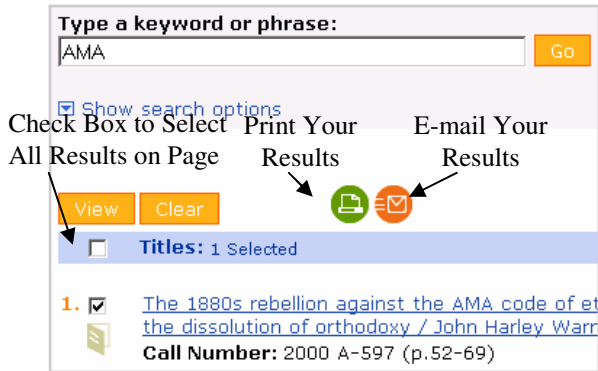
Click on the *Show Search Options* link to limit your search to specific parameters such as:

- Display Results (number of records per page)
- Limit Search (Format, Location, Language, etc)
- Find Linked Media (images, sound, etc), and/or Publication Year
- Change search method to: Match All, Match Any, or Exact Phrase

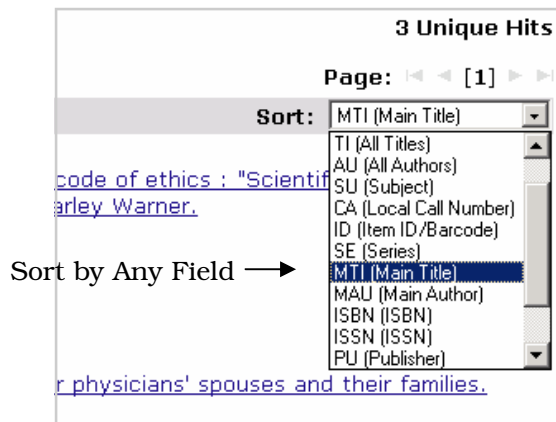
## Working with Your Search Results

### Print or e-mail Results\*

Start by checking the boxes to the left of the results you want individually, or select all the results by checking the box at the top of the results, then click on the appropriate icon at the top of your list.



You may also re-sort your data by choosing an option in the drop down box on the top right of your results.



\*Print & e-mail capabilities are not available at all locations

Located on the Third Floor of our 60<sup>th</sup> Street building, the library is an environment conducive to a full range of possibilities which include quiet reading and investigation of our unique collection covering the specialties of pastoral care, Chaplaincy, and spirituality—intended for research, circulation or consultation.

This collection is vital for students enrolled at The HCC, but also of interest to students and scholars in such diverse fields as medicine, ethics, palliative care, social work, counseling, guidance, psychology, and other allied professions.

We own more than 3,400 items: books, journals, audiovisual materials and electronic resources.

The library is open to staff and students Monday-Friday  
9am to 5pm

Please call at any time:  
212 644-1111 extension 235.

Email address:  
[librarian@healthcarechaplancy.org](mailto:librarian@healthcarechaplancy.org)

Spears Research  
Center and Library

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Searching  
the  
Online Catalog